



Shattuck-St. Mary's Parents' Association Meeting Agenda – Nov. 4, 2019

I. Call to order

Location: Andreas Conference Room (3rd floor Fayfield Building)

Date: November 4, 2019

Time: 6:30 PM

Called to order 6:33 PM

II. Roll call

In attendance: President, Kristi Politoski

Rhea Carlson, Amy Cox, Heather Heart, Kate Tonjum, Cale Politoski, Christi Reineke, Deon Harvey, Bobbi Rintoul, Kelli Quigg

III. Approval of meeting agenda

Approved: Kristi / Second: Rhea

IV. Approval of minutes from last meeting

Approved

V. Recap discussions / activities since last meeting

a) Pep Squad – Kristi Politoski, Board President

Recap of discussion with faculty leaders Mrs. Moyer and Ms. Webster

- Since our last meeting Kristi has been in communication with SSM faculty leader, Andrea Moyer. Kristi learned that the SSM Pep Squad does have a schedule of events that they are attending.
- There have been positive comments from the community of the newly formed SSM Pep Squad attending student events.
- Recommend next year they provide a formal presentation to the board if asking for money.
- Bobbi: Requested they come at the end of the year PA Meeting to give a re-cap of 2019-2020 attended events.

b) School Dance – Kristi Politoski, Board President

The dance took place on 10/25 from 8-10 PM in the old student lounge.

- Great event, tons of kids. 100 pre-sale tickets sold. \$5 ahead / \$7 at the door. Ticket sales paid for DJ (remaining balance outside of PA commitment), snacks and décor (glow sticks, etc.).

- Downside: Many teams were away that night

c) **Fall Family Weekend**

- Went well. No complaints.
- The Wine & Cheese event was NOT highly attended, but those who came found the value
- General consensus: It is nice to do a “parent get-together”. Would prefer to have this event on Friday night as opposed to Saturday night.
- Would like to see individual COE leaders advocating / promoting this event to respective audiences.

VI. Open issues

a) **Revised Parents’ Association bylaws**

- No more fundraising!
- Revised bylaws
 - Motion to accept the revised mission & purpose: 1st Bobby / 2nd: Kate
- Take home – review bylaws. Send edits/corrections to Kris by Nov. 18
- Final draft will be reviewed and motioned to accept at the next PA meeting.
- Once amended bylaws have been accepted by the PA board they will be presented to SSM Board of Trustees at the January Board meeting for final approval.
- If approved by the BOT, PA members will elect appropriate board and officer members as required by the amended bylaws

b) **Winter Family Weekend Auction**

- Kristi: Not happening

c) **SSM Parents’ Association Sponsored Yeti Swag**

- Kelly needs the SSM tax letter. Amy has sent.
- Kelli is following up with Yeti for more information and will present findings at next PA meeting (price point, minimum qty order, next steps etc)
- For this to be a fundraising option, the organization cannot market the sale of the Yeti – instead market and sell an “experience” – example hot coco packets inside the Yeti.

d) **Other ideas for fun “FriendRaising” parent socials during Winter Family Weekend**

- It should be on a Friday – more of a welcome reception
Shoot for Friday night around 5 PM

Feb 2019 – Winter Family Weekend

Call in Winter Weekend Welcome instead of a “wine and cheese” event

Do it at the INN / Friday evening

Poker Run + Winter Welcome Basket

Theme: TBD

PA to organize and host more Calendar Year Events
Off-site (Crooked Pint) – Can be a fund-raising event.
Local restaurant to donate portion of sales
Sr. Celebration weekend (in March)

Fall 2020 – Fall Family Weekend Ideas
Tailgating, Patio Party, Pavilion at the golf course

e) **Campus Christmas Decorating**

Suggested Timing:

- Week of Nov. 25: Facilities move Christmas Décor from storage to Fayfield + SMH
- Dec. 1: PA Members inventory and organize decorating locations. **Timing: 11AM – 1PM**
PA Members who can be there: Kristi, Deon, Heather, Bobbi,
Maybe: Rhea, Amy, Kelly
- Dec. 2: 4:00 – 9:00 PM Decorate. Evening lead by PA Association. Open to SSM Students, staff, faculty and alumni.

VII. Current Budget Report

Kristi will gather current budget information and present at next PA meeting
Anything lined out for PA will be in an Advancement Office Budget will have to start next FY (July 2020)

VIII. New Business

- a) **SSM Parent Connect Facebook Group**
We will putting this on the SSM PA website.
- b) **Live Stream Future Meetings**
Conference Call instead of video.
Conference Call # will be posted on the PA website page
Meeting minutes and next scheduled meeting date/time will be posted on the PA website page

IX. Adjournment

NEXT MEETING: MONDAY, DECEMBER 9TH
LOCATION: Andreas Conference Room (3rd Floor Fayfield)
TIME: 6:30 PM

Meeting Adjourned: 8:01 PM

First: Cale

Second: Christi